

Instructions for completion

RESPONSE – Human Rights

1. This form is used to respond to an application in the Federal Magistrates Court alleging unlawful discrimination under the *Australian Human Rights Commission Act 1986*; see Rule 41.02A(1) *Federal Magistrates Court Rules 2001*
2. You must complete address for service details in the footer on page 1. All correspondence concerning the application will be sent to the mailing address inserted and all documents in the proceedings will be deemed to have been served on you if posted to that address. If your address details change you must file a notice of address for service within 7 days of the change and serve a copy on all other parties; see Rule 6.02 *Federal Magistrates Court Rules 2001*.
3. You do not need to complete the ‘Further orders sought by respondent/s section’ if you are not seeking further or alternative orders, or you are only seeking dismissal of the application with costs or opposing interlocutory orders. You only need to complete this section if you claim further or alternative orders, including by way of a cross-claim. If further or alternative orders are sought, a fee may be payable.
4. The grounds of opposition or further orders must explain briefly the basis on which the orders are sought. Provided you complete this response form satisfactorily, you do not need to file a supporting affidavit. However, if you do not fully complete this form you may need to file an affidavit setting out the evidence supporting your response.
5. Unless the Court orders otherwise, you must file and serve this response within 14 days of receiving the application; see Subrule 4.03(2) *Federal Magistrates Court Rules 2001*.
6. If you are completing this response by hand and you need more space in any section, attach extra page/s as required.
7. Once complete, you need to file the original and a copy of this response for each party to the matter with the court registry. The Court will keep the original and return the copies to you. You will need to serve a copy on the other party or parties and keep a copy for your records.

Remove this instruction sheet before filing

.....
Applicant

.....
Respondent

Repeat as necessary for additional parties

RESPONSE – Human Rights

This is a response to the application alleging unlawful discrimination under section 46PO of the *Australian Human Rights Commission Act 1986*.

Respondent’s address for service

The respondent’s address for service is set out in the footer below.

Part A – Response to Orders sought by Applicant	
1. Which orders sought in the application do you oppose?	1. 2. 3.
2. To which orders sought in the application do you consent?	1. 2. 3.

Filed on behalf of _____
 Prepared by _____ Lawyer’s code _____
 Name of law firm _____
 Address for service in Australia _____
 _____ State _____ Postcode _____
 Email _____ DX _____
 Tel _____ Fax _____ Attention _____

Part B – Further orders sought

3. Do you seek orders from the Court? If so, what orders do you seek?

State precisely each order sought by way of final relief

- 1.
- 2.
- 3.

Part C – Grounds of Opposition or Further Orders

4. On what grounds do you oppose the making of orders listed in question 1 or seek the orders listed in question 3?

- 1.
- 2.
- 3.

Part D – The Respondent/s

5. Full name/s of person/s or organisation

Attach extra page for any additional respondents

- Mr
 Mrs
 Ms

Family name:

Given names:

Name of Organisation

6. Home or contact address (incl postcode)

7. Telephone/Fax No.

Business hours:

After hours:

Fax no:

8. If an individual, what is your first language?

This includes languages such as Sign and Auslan

9a. Do you need an interpreter at the hearing?

Yes No

9b. If yes, please state language or type

10. Do you have any special requirements?

If yes, please give details; for example, wheelchair access, hearing loop, presence of personal assistant or carer.

Yes No

Signature of respondent/s or lawyer

Signed by (print name/s)

the respondent/s or lawyer for the respondent/s

Date:/...../.....